

Memo to The Executive

17 January 1950

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In the implementation of this plan I&S can process an average of 80 cases per week with a slight leeway for any special cases that may develop. This number of cases per week will meet the requirements of the priority groups and will permit the screening of the large number of employees in the covert offices.

In presenting the Polygraph Program to the employees of the Agency, it is felt highly necessary that the principal officers for each area announce the Polygraph Program to their areas with a general statement of the conditions under which it will be conducted. The screening of the individual employees from each area under this program should be handled as routinely as possible so as to eliminate any apprehension individual employees may feel concerning the program.

This office can coordinate the program through a control officer in each of the areas in order that the priority cases will receive first handling and that the scheduling of all other cases will be worked out in a smooth routine manner without any dislocation of office operations. Under the above conditions the implementation of this program can be set in motion with a minimum delay and difficulty.

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~~SHIFFIELD EDWARDS~~  
Colonel, GSC  
Chief, Inspection and Security Staff

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